

**AMERICAN MUSEUM OF NATURAL HISTORY
PLANETARIUM AUTHORITY
Governance Committee Meeting
September 25, 2019
Perkins Reading Room - RCES
3:15 p.m.**

Directors Present: Planetarium Authority Chairman Katheryn Patterson; Alfred C. Cerullo, III; Ross Sandler

Directors Absent: None

AMNH Staff Present: Dan Slippen, Executive Director for the American Museum of Natural History Planetarium Authority ("Planetarium Authority"); Ellen Gallagher, Senior Vice President and Chief Financial Officer of AMNH; Milton Yuen, Controller of AMNH; and Robert Hurley, Associate Controller of AMNH

Call to Order

Planetarium Authority Chairman Katheryn Patterson called the meeting to order and welcomed all those in attendance.

Approval of Minutes

Upon motion duly made and seconded, the Directors in attendance unanimously approved the minutes of the September 20, 2018 meeting of the Planetarium Authority Governance Committee in the form included as part of the September 25, 2019 Board book, which was previously distributed to the Board.

Review of the Procurement and Investment Policies

Dan Slippen reviewed the procurement and investment policies for the Planetarium Authority, which are located in the Planetarium Authority Policies document, dated January 20, 2010. **Upon motion duly made and seconded, the Directors in attendance unanimously approved the Procurement and Investment Policies in the form included as part of the September 25, 2019 Board book, which was previously distributed to the Board.**

Conflicts of Interest Questionnaire

Dan Slippen reviewed the Conflicts of Interest Disclosure Questionnaire that was distributed to the Directors as part of the September 25, 2019 Planetarium Board book. It was requested that the Directors fill out this Questionnaire and return it to Mr. Slippen at their earliest convenience.

Acknowledgement of Fiduciary Duties

Mr. Slippen reviewed the annual "Acknowledgement of Fiduciary Duties" form that was distributed to the Directors as part of the September 25, 2019 Planetarium Board book and reminded the Directors that they are required to sign and return this form to Mr. Slippen at their earliest convenience.

Mission Statement and Performance Measures

Mr. Slippen reviewed the Annual Mission Statement and Performance Measures document that was distributed to the Directors as part of the September 25, 2019 Planetarium Board book and reminded the Directors that they are required to sign and return this form to Mr. Slippen at their earliest convenience.

Confidential Evaluation of Board Performance

Mr. Slippen requested that the Directors fill out and return the Confidential Evaluation of Board Performance that was distributed to the Directors as part of the September 25, 2019 Planetarium Board book. He reminded the Directors that they are required to fill out and return this form to Mr. Slippen in a sealed envelope at their earliest convenience.

Adjournment

There being no further business, the Directors in attendance unanimously approved a motion, duly made and seconded, that the meeting be adjourned.